

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020



| | | | |
|------------------------------------|-----------------------|-----------------------------------------------------------|----------------------------|
| School Name | Hendal Primary School | Completed by | Headteacher – Kelly Ashton |
| Discussed with staff (date) | 7.09.20 | Discussed with Governors Ratified by governors | 7.09.20 24.09.20 |

| Guidance from DfE gov.uk | Key Identified Risks taking account of school context | Actions to mitigate risks |
|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Minimise contact with individuals who are unwell.</p> | <p>Staff, child or parent may arrive at school showing symptoms of coronavirus (COVID-19) See symptoms in next column.</p> <p>Staff or parent may be unaware of the need to arrange a track and trace appointment.</p> | <p>If you have, or are showing symptoms of, coronavirus (COVID-19) (a new continuous cough, a high temperature, or a loss of, or change in, your normal sense of taste or smell - anosmia), or have someone in your household who is, you will not be permitted to enter the school premises. You should be at home, in line with the guidance for households with possible coronavirus infection.</p> <p>Anybody who appears unwell on arrival will be asked if they are displaying symptoms and if so sent home immediately before they enter the school premises.</p> <p>Staff or parent showing any symptoms will be asked to arrange to have a test to check if they have coronavirus.</p> <p>Information for guidance will be shared with staff on 7.09.20 and 8.09.20 and with parents on newsletter dated 9.09.20.</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Clean your hands thoroughly more often than usual.</p> | <p>Children may not yet display good handwashing routines.</p> | <p>Children, staff and all visitors will be asked to clean their hands more often than usual, particularly after arriving at your setting, when returning from breaks, when changing rooms, and before and after eating or handling food, as well as after touching your face, blowing your nose and sneezing or coughing.</p> <p>Good handwashing routines will be shared with all who access the school premises: To clean your hands, you should wash your hands thoroughly for 20 seconds with running water and soap and dry them thoroughly, or use alcohol hand rub/sanitiser ensuring that all parts of the hands are covered.</p> |
| <p>Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p> | <p>More people will be catching the common cold as we enter the Autumn term.</p> <p>Some people may be unaware of good respiratory hygiene routines.</p> | <p>Everyone will be reminded to avoid touching your mouth, eyes and nose and asked to cover their mouth and nose with disposable tissues when they cough or sneeze. If one is not available, guidance suggests they sneeze into the crook of their elbow, not into their hand. They will be asked to dispose of tissues into a disposable rubbish bag and immediately clean their hands with soap and water or use a hand sanitiser.</p> |
| <p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents.</p> | <p>Extra Cleaning may be needed across school throughout the day.</p> | <p>Cleaning should be generally enhanced, including:</p> <p>more frequent cleaning of rooms or shared areas that are used by different groups</p> <p>cleaning frequently touched surfaces more often than normal, such as:</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>door handles handrails table tops play equipment toys electronic devices</p> <p>When cleaning, use the usual products, like detergents and bleach, because these are very effective at getting rid of the virus on surfaces. All education, childcare and children's social care settings should follow the PHE guidance on cleaning for non-healthcare settings. All classrooms have a green plastic cleaning trug that is kept well stocked with hand sanitiser spray, disinfectant spray disposable cloths and tissues.</p> |
| <p>Minimise contact between individuals and maintain distancing wherever possible.</p> | <p>Children who have not yet returned to school may be unaware of new routines that are in place to support social distancing.</p> | <p>A one way system in to school is in place from entering on Humley Road and exiting on Kettlethorpe Road. Staggered start and finishing times are in place. Children will be taught in year group bubbles Regular handwashing and cleaning practises are in place. Classes will have staggered break times and lunch times. Desks in KS2 will face the front. After school sports clubs will have limited number from the same bubble. Breakfast club and after school club will have a KS1 and a KS2 designated area.</p> |
| <p>Use of PPE Most staff in education, childcare and children's social care settings will not require PPE beyond what they would normally need for their work, even if they</p> | <p>There are no requirements for staff or children of Primary age to wear PPE in school.</p> | <p>PPE is only needed in a very small number of cases if:</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>are not always able to maintain a distance of 2 metres from others.</p> | | <p>an individual child, young person or other learner becomes ill with coronavirus</p> <p>(COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained. Should any child show symptoms we will revert to using our named isolation areas across school.</p> <p>If a child already has routine intimate care needs that involve the use of PPE, then the same PPE should continue to be used</p> <p>School is responsible for sourcing their own PPE. Read technical specifications for personal protective equipment (PPE).</p> <p>If education or childcare settings cannot obtain the PPE, they need they should approach their local authority. Local authorities should support them to access PPE suppliers and available stock locally, including through coordinating the redistribution of available supplies between settings according to priority needs.</p> |
| <p>Engage with the NHS test and trace process and respond rapidly to confirmed cases.</p> | <p>Understanding and awareness of the NHS track and trace process and the ability to respond rapidly to a confirmed cases.</p> | <p>School understand the NHS test and trace process and know how to respond if anyone within the setting is suspected or confirmed to have coronavirus (COVID-19).</p> <p>The Headteacher will also contact our local PHE health protection team, as soon as they have a confirmed case or an overall rise in suspected cases.</p> <p>Anyone who displays symptoms of coronavirus (COVID-19) can and will get a test. Tests can</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|----------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>be booked on the NHS testing and tracing for coronavirus website or ordered by telephone via NHS 119. Essential workers, which includes anyone involved in education, and their households, have priority access to testing.</p> <p>The Headteacher will take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). Based on the advice from their local PHE health protection team, school must ask those people who have been in close contact with the person who has tested positive to self-isolate for 14 days since they were last in close contact with that person when they were infectious.</p> <p>Further guidance is available on NHS test and trace, and there is specific guidance for schools, further education institutions and early years providers.</p> |
| <p>How should I care for children who regularly spit or require physical contact?</p> | <p>Individual needs: FO DD SH</p> | <p>If non-symptomatic children present behaviours which may increase the risk of droplet transmission (such as biting, licking, kissing or spitting) or require care that cannot be provided without close hands-on contact, they should continue to receive care in the same way, including any existing routine use of PPE.</p> <p>The issues will be specific to each child or young person and individual responses will be</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>required. Staff should review and update existing risk assessments.</p> <p>In these circumstances, to reduce the risk of coronavirus (COVID-19) transmission, no additional PPE is necessary because these are non-symptomatic children in a non-healthcare setting and so the risk of viral transmission is very low. However, additional space and frequent cleaning of surfaces, objects and toys will be required. Cleaning arrangements should be increased in all settings, with a specific focus on surfaces which are touched a lot.</p> |
| <p>What care should be taken in early years settings?</p> | <p>Some children in the EYFS's own understanding of social distancing and good hygiene practises may not be as well understood as others due to their age and Communication, Language and Literacy Development.</p> | <p>There will be regular cleaning and disinfection of surfaces, objects and toys in the EYFS classrooms indoor and outdoor. Good handwashing practises will be established as part of our daily routines. The use of soft toys and toys with intricate parts or that are otherwise hard to clean will be avoided.</p> <p>Guidance on cleaning for non-healthcare settings will be followed.</p> <p>Children will be organised in small groups as far as possible and the same children and staff members will be together from day to day. As far as possible parents and carers will be discouraged from gathering at classroom entrances.</p> <p>As far as possible, parents and carers should not enter early years premises.</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | |
| <p>Is PPE required for tasks involving changing nappies?</p> | <p>Staff confidence may be effected.</p> | <p>Staff should follow their normal practice when changing nappies provided the child is not showing symptoms of coronavirus (COVID-19). This includes continuing to use the PPE that they would normally wear in these situations, for example, aprons and gloves. If a child shows symptoms, they should not attend school. They should be at home and get tested.</p> |
| <p>Does coronavirus (COVID-19) mean that PPE is needed for administering first aid?</p> | <p>Staff confidence may be effected.</p> | <p>Children, young people or learners who require first aid should continue to receive care in the same way. No additional PPE is needed because of coronavirus (COVID-19) for anyone who does not have coronavirus (COVID-19) symptoms.</p> |
| <p>How should I care for young children or children with special educational needs who do not understand why they must stay apart or who ignore distancing guidelines?</p> | <p>Compliance with school policies and procedures.</p> | <p>Young children and children with special educational needs may not be able to understand the need for social distancing and may also seek close interaction with their peers or adults to provide reassurance at a period of disruption to their routines.</p> <p>Individual risk assessments will be in place.</p> <p>Year groups are taught in social bubbles</p> |

Hendal Primary School Risk Assessment for School Starting Monday 7th September 2020

| | | |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>The number of children who are allowed in the toilets. Corridors, intervention rooms, at any one time is limited and monitored.</p> <p>As far as possible, small groups of children will be supported by consistent staffing, and groups/classes should remain as consistent as possible throughout the outbreak.</p> |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | | | |
|------------------------------------|----------|-------------|----------|
| Signed (Headteacher) | K Ashton | Date | 20.08.20 |
| Signed (Chair of Governors) | | Date | |