



Hendal Primary School
Belong, Aspire, Achieve.

Hendal Primary School

Hendal Lane, Kettlethorpe, Wakefield, WF2 7QW

Tel: 01924 259465

Headteacher: Mrs K Ashton

E-mail: Headteacher@hendal.wakefield.sch.uk

Website: www.hendalprimary.org.uk

Friday 17th July 2020

Dear Parents/Carers

PLANS FOR SEPTEMBER 2020

The DfE have published their advice regarding wider school opening in September 2020.

I am now in a position to share our plans with you. In order to minimise the contact a pupil and a member of staff has during the school day we have put the following plans in place to reduce the risk of transmission of COVID-19.

Actions	Guidance
A one way system will be in place. Please see further details below.	Avoid congestion where possible
Staggered drop off and pick up times will continue.	Avoid congestion where possible
Children will be taught in year group bubbles.	Keep apart from other groups wherever possible
Regular handwashing and cleaning will take place throughout the day, surfaces will be wiped down. Hand sanitiser and cleaning materials will be in every classroom.	Protective measures will be put in place with an emphasis on regular cleaning and hygiene. We will promote the Catch it, kill it, bin it motto
Desks from Year 2 to Year 6 will be front facing. Our Year 1 and Reception classrooms will incorporate a more active approach to their learning.	Seating plans – forward facing desks
Children must bring a water bottle which can be topped up during the day as required.	Protective measures will be put in place
Children will only need to bring a reading folder or book bag no big bags are required.	Protective measures will be put in place
Playtimes will be staggered.	Keep apart from other groups wherever possible
Lunchtimes will be staggered and children will eat in their classroom (Reception will use the blue hall).	Keep apart from other groups wherever possible
Only sandwiches will be served.	Arrangements for lunch
PE lessons will continue as normal. Please bring your child's PE kit on a Monday and leave it in school until Friday when it can be taken home to be washed. Thank you.	A full PE curriculum will resume with safety measures in place
Our Breakfast and After school club will resume in September. To avoid too much mixing between bubbles there will be a designated KS1 area in the blue hall and a designated KS2 area in the brown hall.	Morning and afterschool provision to resume
After school sports clubs will resume with limited numbers of pupils from one year group.	Extra-curricular activities will resume with safety measures in place

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Drop off and collection times				
Bubble	Drop off Time	Pick up Time	Drop off and pick up point	One way system
Nursery	8.45	3.30	Nursery door	Front of school Entrance - Gate 1 Exit - Gate 2
Upper Foundation	9.00	3.25	Classroom door	Humley Road Entrance - Gate 3 Exit - Gate 3
Year 1	8.45	3.10	Classroom door	Humley Road Entrance - Gate 3 Exit - Gate 3
Year 2	8.45	3.10	Classroom door	Humley Road Entrance - Gate 4 Exit - Gate 5 (Kettlethorpe Road)
Year 3	9.00	3.25	Classroom door	Humley Road Entrance - Gate 4 Exit - Gate 5 (Kettlethorpe Road)
Year 4	8.45	3.10	Classroom door	Humley Road Entrance - Gate 4 Exit - Gate 5 (Kettlethorpe Road)
Year 5	9.00	3.25	Classroom door	Humley Road Entrance - Gate 4 Exit - Gate 5 (Kettlethorpe Road)
Year 6	8.45	3.10	Classroom door	Humley Road Entrance - Gate 4 Exit - Gate 5 (Kettlethorpe Road)

For families who have more than one child to drop off please arrive at school at the earliest drop off time. Please stick to the one-way system when dropping each child off at its classroom door.

All children will be expected to wear school uniform on their return to school. Please see our website for the list of correct uniform.

K Ashton

K Ashton
Headteacher

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